



Volunteer Job Description

Overview:

The Volunteer is responsible for providing direct services to residents of Tommy's House as they transition back into society. The Volunteer must be knowledgeable about the mission for transition and provide a loving/caring atmosphere for the residents.

Duties and Responsibilities:

- Provide services to residents including: empathy and support, transportation to and from appointments and work.
- Complete summary of activities and possible problems seen on their visit. (5x7 card with hours)
- Share skills with residents such as cooking, quilting, painting etc. that will enhance the life skills of the residents.
- Have basic drug knowledge. (Training will be provided)
- Try to promote with the residents' healthy TV programming that supports the mission of Tommy's House.

Qualifications:

- High School Graduate
- Ability to demonstrate empathy and compassion to recovering addicts of various addictions.
- Provide timely and accurate visit reports.
- Accurately document activity on their visit.
- Ability to complete volunteer training.

Requirements:

- Valid Driver's License and access to reliable transportation.
- Valid telephone.
- Ability to assist residents in daily living tasks.

Classification: Volunteer

Volunteer Coordinators: Melissa Sussex & Paula Johnson

"THEY DON'T CARE HOW MUCH YOU KNOW.

UNTIL THEY KNOW HOW MUCH YOU CARE." (Revised 5/27/21)